



TOURNAMENT REQUEST

- (1) This request must be completed and forwarded to the SPAR office at Government Plaza twenty (20) days prior to the tournament. The mailing address is:

**SPAR – Government Plaza
Attention: Sherri Sims-Woodard
505 Travis St. Ste. 550
Shreveport, LA 71101**

or fax to: **(318) 673-7858.**

- (2) Once the request has been received and approved, you will receive a letter of confirmation.
- (3) Payment for “Shotgun” tournaments must be made ten (10) day prior to the tournament.
- (4) Once your request is received, Tina Ordonez will contact you to discuss details of food/beverage needs.

Any misrepresentation in this request may result in cancellation of your tournament. If you have any questions, please contact Sherri Sims-Woodard at (318) 673-7735.

Please sign and date on the lines below indicating that you understand and will abide by the above regulations. Thank You.

Name

Date

I. TOURNAMENT INFORMATION

Requested Course: Huntington Park Jerry Tim Brooks Querbes Park

Requested Day/Date: _____

Name of Tournament: _____

Tournament Coordinator: _____

Address: _____

City/State/Zip: _____

Phone: (Day) _____ (Evening) _____

(Cell) _____ (Fax) _____

Estimated Number of Players: _____

Start Tee Times: _____

Estimated Number of Carts Needed: _____

Entry Fee Per Person _____

II. CATERING AND CONCESSIONS

Catering: A catering menu provided by the restaurant is as follows:

Ham or turkey croissant (buttery toasted croissant with, cheese)-\$5.50 plus tax

Deluxe croissant (buttery toasted croissant, choice of ham or turkey, melted Swiss cheese, alfalfa, sautéed tomato & onion, bacon)-\$6.50 plus tax

Po Boys (Hot or Cold, your choice – turkey or ham, American cheese, lettuce and tomato-\$4.25 plus tax

Sausage Po-Boy (hot buttery toasted bun, BBQ sauce with down home bias cut sausage, sautéed in onions)-\$4.75 plus tax

Regular Hamburger (large buttery toasted bun, large Angus beef patty, with the works)-\$6.00 plus tax

Grilled Chicken Sandwiches (hot bun, lettuce, tomato, pickle and condiments)-\$6.25 plus tax

All choices include bag of chips, 20 oz soft drink and cookie.

If you would like a special menu, please contact Tina Ordonez at 673-7837 or 453-0735 for prices. Orders for catering need to be placed one week prior to tournament. You will receive an invoice based on what is ordered. The bill must be paid ten (10) days prior to the tournament. If purchasing beverages from restaurant and would like use of beverage cart, it must be requested at least two weeks prior to the tournament.

Concessions: All rights to concessions are reserved by the City of Shreveport.

III. FEES

Fees for the tournaments are as follows:

Tournament	Querbes	Huntington
Half Day	\$2,823.60	\$2,715.00
Full Day	\$4,561.20	\$4,344.00

Per person rates are available.

If food or beverages are donated to your tournament, you will be charged a \$2.00 per person fee for food and/or a \$4.00 per person fee for beverages. If beverages are donated and you would like to use our beverage cart, it can be rented for \$100.00; which includes ice. You must request the beverage cart one week prior to the tournament.

IV. TABLES AND CHAIRS

Will you need tables and/or chairs? Yes No

If yes, number of tables _____; number of chairs _____

Where should tables and chairs be set up _____

V. APPLICANT STATEMENT

I, the undersigned, do attest that the information provided is true and correct to the best of my knowledge. If any part of this application is not true, then the application will be rejected and/or the letter of confirmation will be voided. I also understand it is my responsibility to ensure compliance with all the USGA rules and the rules of the course.

Name

Date